



**UNIFIED COURT SYSTEM
OFFICE OF DISTRICT ADMINISTRATIVE JUDGE
SUFFOLK COUNTY**

**ADMINISTRATIVE ORDER OF THE
ADMINISTRATIVE JUDGE OF SUFFOLK COUNTY**

ORDER NO. 45 - 20

Pursuant to the authority vested in the undersigned as District Administrative Judge, and in response to the unprecedented public health crisis surrounding the outbreak of COVID-19 (coronavirus) and after consultation with the Chief Administrative Judge and the Deputy Chief Administrative Judge, and

WHEREAS the Courts of the 10th Judicial District, Suffolk County are commencing Phase I of the Return to In-Person Operations Plan on May 29, 2020; it is hereby

ORDERED that Amended Administrative Order 22-20 of the Administrative Judge of Suffolk County, dated March 17, 2020 is hereby rescinded and replaced with the instant Order. All Executive Orders, Administrative Orders of the Chief Judge, the Chief Administrative Judge and the Deputy Chief Administrative Judge of the Courts Outside of New York City issued in response to the COVID-19 (coronavirus) public health crisis are incorporated by reference in this Administrative Order; and it is further

ORDERED that all New York State Courthouses in Suffolk County will reopen at 9:00 a.m. on May 29, 2020 and proceedings in Suffolk County will no longer be consolidated in the John P. Cohalan Jr. Court Complex, 400 Carleton Avenue, Central Islip, New York; and it is further

ORDERED that all Judges and chambers staff shall report to their respective courthouses on May 29, 2020, unless exempted by the Administrative Judge; and it is further

ORDERED that all essential and non-essential matters will be heard virtually, unless otherwise directed, consistent with Executive Orders, statewide Administrative Orders and Suffolk County Administrative Order 25-20; and it is further

ORDERED that essential staff designated through the District Executive shall report to their courthouses for work on May 29, 2020; and it is further

ORDERED that all filings with the Courts shall be made pursuant to Administrative Order 115/20; and it is further

ORDERED that until further Administrative Order or Executive Order, no default judgments shall be granted where, pursuant to CPLR 3215, the default occurred after March 16, 2020. Furthermore, no default judgment requiring the defendant's notice pursuant to CPLR 3215(g) shall be granted, unless the application was heard prior to March 17, 2020 and proper notice was given. Administrative Order 22-20 and 34-20 directing no default judgments are accordingly rescinded; and it is further

ORDERED that all eviction proceedings and pending eviction orders are suspended and no eviction orders shall be signed or served. Reference is made to Administrative Order 68/20 and Executive Orders 202.8, 202.14 and 202.28; and it is further

ORDERED that all foreclosure proceedings are suspended and no foreclosure auction shall be scheduled or held. Reference is made to Administrative Order 68/20 and Executive Orders 202.8, 202.14 and 202.28; and it is further

ORDERED that all Town and Village Courts shall operate under the protocol of the Honorable Vito C. Caruso, Deputy Chief Administrative Judge for the Courts Outside of New York City, which includes Judges and Court Clerks reporting to courthouses, however, no Court proceedings are to be scheduled and no in-person appearances are authorized. Any arraignments that must occur during the hours of 9:00 am and 5:00 pm Monday through Friday shall continue to take place before a designated Superior Court Judge or Acting Superior Court Judge, pursuant to the virtual courtroom protocols established within the county. Any arraignments occurring after 5:00 pm on weekdays, and on all weekends or holidays, shall continue to take place virtually by the appropriate Town or Village Justices as established pursuant to its existing virtual arraignment plan.



C. Randall Hinrichs
District Administrative Judge
Suffolk County

DATED: May 28, 2020
Central Islip, New York

Order No. 45 - 20 Distributed to:

Hon. Vito C. Caruso, Deputy Chief Administrative Judge, Courts Outside New York City
Suffolk County Judges and Justices
Warren G. Clark, Esq., District Executive
Thomas Clavin, Court Clerk Specialist
Leon Adler, Deputy Chief Clerk, Supreme Court
Dawn Maletta, Deputy Chief Clerk, Supreme Court
Michael Cipollino, Chief Clerk, Surrogate's Court
Amy Campbell, Deputy Chief Clerk, Surrogate's Court
Frank Tropea, Chief Clerk, County Court
Kenneth Sasso, Deputy Chief Clerk, County Court
Michael Papparatto, Chief Clerk, District Court
Leonard Badia, Deputy Chief Clerk, District Court
Mike Williams, Chief Clerk, Family Court
Dawn Kettle, Deputy Chief Clerk, Family Court
Mary Porter, Court Attorney Referee